

**JAMAICA PUBLIC SERVICE COMPANY**

|  |
| --- |
| **JPS Power Plant Decommissioning**  |
|  **DEMOLITION AND PURCHASE OF SCRAP METAL AND USED EQUIPMENT****FOR****HUNTS BAY B6 AND OLD HARBOUR POWER PLANT AND OLD HARBOUR POWER STATION** |
| **RFP No. 1013558** |
| **GENERATION DIVISION****GENERATION ASSET MANAGEMENT GROUP****July 2025** |

Contents

[1. BACKGROUND 3](#_Toc188268885)

[2. SCOPE OF WORKS 3](#_Toc188268886)

[2.1 Purchase of Scrap Metal / Used Equipment from JPS 4](#_Toc188268887)

[2.2 Payment Schedule for scrap metal and used equipment 4](#_Toc188268888)

[2.3 Late Payment Penalty 4](#_Toc188268889)

[2.4 De-energization of Hazardous Energy 4](#_Toc188268890)

[2.5 Relocation of Existing Utilities 5](#_Toc188268891)

[2.6 Tank and Vessel Cleaning 5](#_Toc188268892)

[2.7 Demolition of Buildings and Structures 5](#_Toc188268893)

[2.8 Removal and Disposal of Hazardous Waste Material from Plant 5](#_Toc188268894)

[2.9 Removal of Scrap Metal / Used Equipment 6](#_Toc188268895)

[2.10 Supply of Containers for transport of Scrap Metal / Used Equipment 6](#_Toc188268896)

[2.11 Weighing of Scrap Metal Exiting JPS Hunts Bay Power Plant 6](#_Toc188268897)

[2.12 Storage of Scrap Metal / Used Equipment 7](#_Toc188268898)

[2.13 Permits and Licenses 7](#_Toc188268899)

[3. SCHEDULE 7](#_Toc188268900)

[4. OHSE 7](#_Toc188268901)

[4.1 JPS HSE Policies 7](#_Toc188268902)

[4.2 COVID-19 Management 7](#_Toc188268903)

[4.3 Environmental Management 8](#_Toc188268904)

[4.3.1 Storm Water Control 8](#_Toc188268905)

[4.3.2 Dust Control 8](#_Toc188268906)

[4.3.3 Environmental Monitoring During and Post Decommissioning 8](#_Toc188268907)

[5. JPS ASSISTANCE 8](#_Toc188268908)

[6. EMPLOYMENT OF JAMAICAN LABOUR AND SUB-CONTRACTORS 8](#_Toc188268909)

[7. WORKING HOURS 9](#_Toc188268910)

[8. INSURANCE 9](#_Toc188268911)

[9. DIVISION OF RESPONSIBILITIES 9](#_Toc188268912)

[10. Deliverables and Schedules 10](#_Toc188268913)

[11. GENERAL INSTRUCTIONS TO BIDDERS 10](#_Toc188268914)

[12.1 Points of Contact (POC) 10](#_Toc188268915)

[12.2 Communication Regarding the RFP 11](#_Toc188268916)

[12.3 RFP Amendment and Cancellation 11](#_Toc188268917)

[12.4 Confidentiality of Data 12](#_Toc188268918)

[12.5 Written Clarification 12](#_Toc188268919)

[12.6 Oral Clarification 12](#_Toc188268920)

[12.7 Bid Walkthrough / Site Visit 13](#_Toc188268921)

[12.8 Period of Validity of RFP Responses 13](#_Toc188268922)

[12.9 RFP Responses Submission 13](#_Toc188268923)

[12. RFP RESPONSE FORMAT 14](#_Toc188268924)

[13.1 Technical Response 14](#_Toc188268925)

[13.2 Proposed Withdrawal 14](#_Toc188268926)

[13.3 Cost of Proposal Preparation 15](#_Toc188268927)

[13.4 Proposal Rejection 15](#_Toc188268928)

[14. EVALUATION CRITERIA 15](#_Toc188268929)

[14.1 Award Criteria 16](#_Toc188268930)

[14.2 RFP Response Currency 16](#_Toc188268931)

[14.3 Award of Contract 16](#_Toc188268932)

[15. APPENDIX 17](#_Toc188268933)

[15.1 Hunts Bay Scrap Material and Used Equipment (Estimated Quantities) 17](#_Toc188268934)

[15.2 Hunts Bay Existing Facilities 17](#_Toc188268935)

[15.3 Fuel Types 18](#_Toc188268936)

[15.5 Site Layout Plan – B6 0](#_Toc188268937)

[15.6 Hunts Bay B6 and Old Harbour Power Plant Unit Scrap Material and Used Equipment (Estimated Quantities) 0](#_Toc188268938)

# BACKGROUND

Jamaica Public Service Company Limited (JPS) is an integrated electric utility company engaged in generating, transmitting and distributing electricity throughout Jamaica. JPS owns and operates 27 generating units and purchases power from nine independent power producers (IPP). JPS assets include conventional thermal plants (315.5 MW), hydro and wind (28.66 MW), 50 substations, approximately 1200 km of transmission and 20,534 km of distribution lines.

The common shares of JPS are held 40% by Marubeni Corporation through its subsidiary Marubeni Caribbean Power Holdings (“MCPH”); 40% by Korea East-West Power Company (“KEWP”); 19.9% by the Government of Jamaica (“GOJ”); and the remaining 0.1% by a group of minority shareholders.

The Office of Utilities Regulation (“OUR”) is the independent regulatory agency responsible for regulating Jamaica's electricity sector.

The JPS is requesting competitive proposals from qualified Demolition Service Providers and Scrap-metal Contractors to demolish remove and purchase scrap metal & used equipment located at the retired Hunts Bay B6 and Old Harbour Power Plant and Old Harbour Power Plant. The scrap metal is intended for recycling.

# OBJECTIVES

 Through this RFP, JPS is soliciting written proposal from qualified Demolition Service Providers and Scrap-metal Contractors interested in the demolition and purchasing of scrap metals and other form of equipment, from our facilities located at Hunts Bay and Old Harbour in Kinston and St. Catherine respectively.

 The successful Bidder (s) will be required under the contract to undertake demolition activities and the purchase of JPS's scrap metals in accordance to the terms and conditions set out in the agreed contract. The successful bidder shall dispose of all materials in accordance with the environmental regulations of the receiving country and Jamaica.

 **The Contractor shall consider the following Key Project Objectives:**

 The following are the anticipated key project objectives of the Contractor’s services:

* Development of and adherence to the Occupational Health, Safety and Security plans in compliance with all regulatory requirements
* Development and adherence to the project demolition plan including all necessary engineering.
* Development and adherence to the Environmental Protection and hazardous material remediation plans in compliance with all regulatory requirements.
* Execution of all necessary Hazmat remediation prior and during execution of the demolition work.
* Removal of existing inventory and spare parts, tools and equipment.
* Decommission and demolition of the plant and associated facilities.
* Removal of decommissioned and demolished materials and equipment from the site.
* Development and execution of the groundwater and soil sample testing program.
* Restoration of the site to a safe condition (Brown Field).
* Compliance with the Certificate of Environmental Clearance (CEC) requirements.
* Salvage of existing assets and scrap and inventory recovery with credit to JPS
* Disposal/sale of all materials demolished including interim storage, all local and international logistics and import/export regulations

# Plant Description

**Hunts Bay Unit B6:**

The Hunts Bay Power Station currently accounts for 54 MW of the island’s installed capacity and is strategically located in Kingston, the country’s critical load center. The Hunts Bay Power Station (HBPS) comprises of two Simple Cycle Gas Turbines (GTs) and one conventional heavy fuel oil fired steam unit (B6). The steam-fired unit (B6) has been retired since December 2020.

**Table xxx Hunts Bay Power Station Plant Data**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Plant** | **Unit** | **MCRMW** | **AvailableMW** | **Remarks** |
| **Hunts Bay** | B6 | 68.5 | 0 | Retired |
| GT5 | 21.5 | 21.5 | Operational |
| GT10 | 32.5 | 32.5 | Operational |
| Total | **122.5** | **54** | Scheduled to be retired in 2028 |

**Old Harbour Power Station**

The Old Harbour Power Station (OHPS) was a base load facility and consisted of four (4) steam powered generation units. These units are all over 45 years old and retired.

The retirement of the units made way for the 190 MW power plant which is situated adjacent to the Old Harbour Power Station and the Jamaica Energy Partners 124 MW Power Plant to the south. The retired OHPS is available for demolition. Below is summary of the Plant’s capacity.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Plant** | **Unit** | **MCRMW** | **AvailableMW** | **Status** |
| **Old****Harbour** | OH #2 | 60.00 | 0 | Plant Retired |
| OH #3 | 65.00 | 0 |
| OH #4 | 68.50 | 0 |
| Total | 193.50 | 0 | - |

# SCOPE OF WORKS

The work involves demolition, removal scrap metals and retired equipment from the JPS Hunts Bay B6 and Old Harbour Power Plant for purchase.

## Demolition and Purchase of Scrap Metal and Used Equipment from JPS

The contractor must provide the revenue value or purchase price for the various scrap metals and used equipment at the Hunts Bay B6 and Old Harbour Power Plants.

The contractor shall provide a proposal outlining all the associated costs to undertake the demolition and scrap metal harvesting. The proposal should outline the following, but not limited to:

* List of various metals
* Quantity
* Unit Cost
* Total Project Cost
* Quantified Demolition Costs
* Provide Total Scrap Value

 The contractor should conduct and present a comprehensive demolition cost for the equipment at both plants.

The Appendix lists estimated quantities of scrap metal and used equipment to be removed from the Hunts Bay B6 and Old Harbour Power plants. The contractor may verify the quantities listed in the field.

## Payment Schedule for scrap metal and used equipment

The contractor shall submit a payment schedule for scrap metal and used equipment in their proposal.

## Late Payment Penalty

Payments due to JPS for the sale of scrap metal / used shall attract the interest of 5 % for every month the payment is late.

## 5.0 De-energization of Hazardous Energy

Under the technical guidance of JPS representatives, the Contractor will be required to provide all labour, supervision, tools, equipment, and other third-party services to de-energise all forms of hazardous energy necessary to remove scrap metal and used equipment.

## 5.1 Relocation of Existing Utilities

The contractor shall provide services to relocate utilities, including, but not limited to, piped water, fire water, communication, and gas supply lines, before removing scrap metal / used equipment.

## 5.2 Tank and Vessel Cleaning

The contractor shall clean all tanks and vessels before demolition. Waste from these tanks or vessels shall be disposed of according to the local Environmental Protection regulations.

The contractor must comply with JPS environmental management policy.

## 5.3 Demolition of Buildings and Structures

The contractor shall provide all labour, supervision, tools, and equipment to demolish buildings and power plant structures in accordance with the established scope of work.

The contractor must provide details on the methodology to safely demolish buildings and structures in their technical proposal.

## 5.4 Removal and Disposal of Hazardous Waste Material from Plant

The contractor shall provide all labour, supervision, tools and equipment to remove and dispose of hazardous waste material hindering access to safely execute the established scope of work.

In their technical proposal, the contractor must provide details on the methodology for safely removing and disposing hazardous material.

The contractor shall prepare written waste disposal plans for the hazardous waste disposed of at the site facility. The plans must be submitted by the contractor and approved by the local environmental protection agency.

## 5.5 Removal of Scrap Metal / Used Equipment

The contractor shall provide all labour, supervision, tools, equipment, and other third-party services required to remove scrap metal and used equipment from the Hunts Bay B6 and Old Harbour Power Plants.

The Appendix lists estimated quantities of scrap metal and used equipment to be removed from the Hunts Bay B6 and Old Harbour Power Plant. The contractor may verify the quantities listed in the field.

The contractor's technical proposal must provide details on the methodology for safely removing scrap metal and used equipment. Bids will be evaluated on their technical merit.

## 5.6 Supply of Containers for transport of Scrap Metal / Used Equipment

 The contractor shall supply suitable containers for collecting scrap metal / used equipment.

 Materials to be stored in the containers must be sorted.

## 5.7 Weighing of Scrap Metal Exiting JPS Hunts Bay Power Plant

The contractor must provide Suitable Trucks, vehicles, and containers to transport scrap metal and used equipment from the plant. The trucks and containers must be weighed at a suitable location with a scale as directed by JPS (ex. Riverton). JPS will provide independent third-party services to witness weighing activities if required.

JPS representatives must approve haulage records.

At a minimum, these records must include the following:

* Date Material Hauled
* Description of Material
* Laden Weight (Tons)
* Un-laden Weight (Tons)
* Net Weight
* Delivery Destination of Scrap Metal / Used Equipment
* Contractor Drivers Name and Signature
* JPS Representative Signature

## 5.8 Storage of Scrap Metal / Used Equipment

The Contractor and JPS shall agree on a safe lay-down area at both plants for storage of scrap metals and equipment, in order to facilitate accountability and staging for safe packaging for transportation from the plant site.

## 5.9 Permits and Licenses

JPS and the contractor/s must ensure that all necessary permits and licenses to perform the services are obtained from the respective Government agencies. These permits and licenses shall include but not be limited to the following:

* NEPA Hazardous waste transport permit
* Removal, packaging and disposal of asbestos-containing material
* NEPA Hazardous waste export permit
* NEPA Scrap metal storage
* Removal and Disposal of Hazardous Material
* Sale of scrap metal / used equipment

# 6. SCHEDULE

The contractor is required to complete all works within one (1) calendar year.

The contractor must provide a schedule/ Gantt chart of activities in their proposal.

#  7. OHSE

## 7.1 JPS HSE Policies

 The contractor will be expected to abide by all local Safety and Environmental Regulations; such as the Factory’s Act, Natural Resources Conservation Authority Act, amongst others. The contractors shall also comply with all JPS Health Safety and Environmental Policy and Procedures.

## 7.2 COVID-19 Management

 The contractor must conform to all GOJ (Government of Jamaica) COVID-19 Protocols once it is been enforced by the Government of Jamaica during the contract period and work is bing done at any of the JPS sites listed.

## 7.3 Environmental Management

All work carried out by the contractor must comply with JPS and the local Environmental Protection Agency standards.

### 7.3.1 Storm Water Control

The contractor shall comply with local environmental regulations regarding storm water control and implement a storm water pollution prevention plan.

### 7.3.2 Dust Control

The contractor must ensure that suitable methodologies are used to minimize the generation of dust during the removal of scrap metal / used equipment. The contractor must provide suitable technology to prevent airborne dust from interfering with surrounding power plants and community.

### 7.3.3 Environmental Monitoring During and Post Decommissioning

The contractor must monitor air, soil, and groundwater during and after scrap / used equipment removal activities to determine if contaminants exist and in what quantities. The contractor shall resolve any contaminants that have exceeded NRCA regulations.

### 7.3.4 Site Engineering Survey Requirements

During the preparation of the engineering survey, the survey team shall identify potential hazards, such as those that may cause fires, cave-ins and injuries; and implement strategies to prevent, control or mitigate these. Additionally, if the structure to be demolished has been damaged by fire, flood, explosion or some other cause, appropriate measures, including bracing and shoring of walls and floors, shall be taken to protect workers and any adjacent structures. The safety of all workers on the job site shall be a prime consideration.

The Survey shall be completed prior to starting all demolition operations. This is in keeping with OSHA Standard in the Code of Federal Regulation (CFR), 29 CFR 1926.850(a). This requires that an engineering survey of the structure must be conducted by a competent person.

The purpose of this survey is to determine the condition of the framing, floors, and walls and possibility of unplanned collapse of any portion of the structure.” Due to the nature of demolition activities, site conditions are constantly changing, which may substantively affect site conditions hazardous to employees.

Some of the general requirements to be addressed in the engineering survey are as follows:

* + Review of existing architectural structural and as-built drawings for completeness and accuracy and/or development of as built sketches as deemed necessary by the engineer;
	+ Identification of building materials, substances and wastes that will be generated by the demolition and associated proper handling techniques;
	+ Identification of personnel with sufficient plant knowledge, such as the maintenance manager and/or environmental manager of the facility, who can provide relevant information regarding the plant operation and history that may impact the methodology. (This could include information such as specific maintenance procedures, fire events or spills that may indicate the presence of chemicals in the facility.);
	+ Identification of confined spaces, exposed edges, voids or underground tanks and structures;
	+ Identification of hazardous chemicals, gases, explosives, flammable materials or similar dangerous substances that may have been used or stored on the site. (When the presence of any such substances is apparent or suspected, testing and purging shall be performed and the hazard eliminated before demolition is started. If the nature of a substance cannot be easily determined, samples shall be taken and analyzed by a qualified person prior to demolition based on OSHA 29 CFR 1926.850(e).);
	+ Instances where historical events could have damaged and weakened the structure (e.g., past boiler explosions);
	+ Presence of ongoing underground services that may impact equipment selection or protection requirements;
	+ Presence of connections between power plant infrastructure to be demolished and other on-site power plants or infrastructure that may require extra precautions or grounding;
	+ Identification of accident prevention in accordance with OSHA 29 CFR 1926.20(b) and 1926.20(b)(1); Testing of mechanical properties of structural materials;
	+ Utilities as covered under OSHA 29 CFR 1926.850(c) and 1926.850 (d). (Some utilities may need to be maintained during demolition operations.);
	+ Possible fall protection hazards caused by wall openings and floor holes;
	+ Possible hazards related to fragmentation;
	+ Storage of demolition debris;
	+ Access/egress for employees; and
	+ Working during inclement weather.

Special Consideration for Complex Chimneys and Stacks

Chimneys (or stacks) and the internal flues (liners) have a unique set of considerations that could impact their demolition and have special considerations in addition to all the requirements of the Engineering Survey. These conditions include construction materials, geometry and third-party installations. With regard to construction materials, additional considerations should include the properties of the stack and liner material. Documents reviewed should include design drawings and historical stack inspections.

Specifically, historical documents should minimally consider the following:

* Steel and concrete properties as well as the annulus space and connectivity between inner flues and outer reinforced concrete wind screens
* The location of support for liners or flues and connection to the foundations or the outer stack
* Exterior cracks or spalling for the stack or masonry liner

Masonry liner material should also be assessed for contact with process chemicals, regulated building materials and residues.

The presence of breach openings, windows or doors in both the stack and the liner should be documented and compared to original drawings to identify any changes that have been introduced after completion of initial construction.

#

Safety Precautions for Dismantling or Deconstruction

Dismantling and deconstruction exposes workers to close contact during hazardous activities. These activities need to be controlled through careful planning and oversight during implementation of the work. Hazards and safety plans need to be periodically reviewed and revised in accordance with actual site conditions and activities occurring on the site. The following practices apply when implementing a dismantling method:

* Dismantling should be conducted in the largest modules possible with the available equipment to reduce the exposure to high-risk activities such as the combination of hot work and working at heights.
* If lifting activities are required, engineering lift studies may be necessary to determine the weight and center of gravity of the module to ensure the crane has the required capacity and reach to complete the lift.
* OSHA regulations state that while the operator is not moving a suspended load, no employee must be within the fall zone, except for employees engaged in hooking, unhooking or guiding a load or engaged in the initial attachment of the load to a component or structure.
* Cuts should be completed in such a way that modules can be set down if the lift has been miscalculated or other circumstances prevent the lift from being completed.
* Structural members may have stored potential energy that could be released when they are cut, especially any final cuts to release the module. Workers shall be positioned out of the line of fire of any possible movement of structural members during the release of stored energy or potentially unbalanced swinging loads.
* When calculating the load for modules there should be allowance for material buildup inside pipes, ducts, and vessels and on other miscellaneous loads. Material buildup can be significant and increase the calculated load by significant percentage in some cases.
* Lifting operations should be conducted in such a way as to avoid unbalanced loads or dynamic loading on the crane.

# Prevention of Accidental Fires and Explosions

Accidental fires and explosions can eventuate on demolition sites due to the nature of the work and the chemicals, substances and atmospheres present on the site. Prevention of fires and explosions requires the contractor to not only understand the risk associated with their own processes but understand the chemicals, gases, etc., that were used during the operation of the facility and where they may still exist in the plant.

A risk assessment shall be completed on the facility and demolition methodology. Where any hazards identified are above an acceptable level, additional controls and mitigations shall be implemented. In this regard, the Contractor has the responsibility to undertake the risk assessment and present the findings to JPS Project Manager.)

Typical hazards conditions and work tasks on a demolition site can include but are not limited to:

* + Confined spaces where volatile gas, vapour, mist or combustible dust can be present and provide a hazardous atmosphere;
	+ Hot work that generates sparks or uses cutting torches;
	+ Static or stored electricity;
	+ Explosive gas;
	+ Combustible dust atmospheres, particularly after an induced collapse event and around operating switchyards and transformers where combustible dust can lead to arching across contactors; and
	+ Chemicals.
	+ Measures that can be taken to prevent fires and explosions include but are not limited to:
	+ Eliminate confined spaces where possible and ventilate areas to prevent the concentration of volatile gas, vapour, mist or combustible dust cloud;
	+ Eliminate or control ignition sources, which may include thermal, electrical, mechanical and chemical; and
	+ Use only suitably rated electrical equipment, grounding of personnel and equipment, electrical equipment maintenance, temperature maintenance and administrative controls.

# JPS ASSISTANCE

JPS will provide local plant engineers and specialist engineers to assist the contractors in executing their services as needed.

# EMPLOYMENT OF JAMAICAN LABOUR AND SUB-CONTRACTORS

Contractors are encouraged to employ local Jamaican labour resources, including subcontractors, in the execution of the project work activities.

# WORKING HOURS

Contractors will be required to work within JPS's normal working hours or other times as directed by JPS. Normal working hours are from 8 a.m. to 5 p.m. Monday through Thursday and from 8 a.m. to 4:30 p.m. on Fridays. The Contractor should always strive to complete the packing process to ensure that inspection and subsequent departure from the JPS Facility occur within the normal working hours unless otherwise requested by JPS.

# INSURANCE

The Contractor (or the subcontractor, as the case may be) shall at his own expense provide and maintain the following insurance coverage:

•Public liability insurance for personal injury, death or property damage arising from accidents during the performance by the Contractor of its obligations under this contract and with a minimum limit of indemnity of Ten Million Dollars (J$10,000,000,000) for any one event or period;

• Employers Liability insurance coverage for all employees and casual workers of the Contractor and with an indemnity to principal extension with a minimum limit of indemnity of Ten Million Dollars (J$10,000,000.00) for any one event or period;

The Contractor shall at JPS’ request, shall provide evidence to JPS showing that such insurance coverage has been obtained and maintained and that the current premiums therefore have been paid.

# DIVISION OF RESPONSIBILITIES

|  |  |  |
| --- | --- | --- |
| **Resource / Service**  | **Contractor** | **JPS** |
| Supply of Utilities | X | X |
| Tools and Equipment | X |  |
| Office Facilities for Specialist Contractors  | X |  |
| Workshop, access to Workshop Equipment and workshop tools | X |  |
| Safety Equipment  | X |  |
| Custom Clearance  | X |  |
| Local Transportation of Equipment  | X |  |
| Consultant Workers and Third Party Services  | X |  |
| Skilled Labour Resources  | X |  |
| Participate in update meetings  | X | X |
| Technical Drawings of HBPS and Equipment |  | X |
| JPS Specialist Engineers and Plant Engineers (Technical Guidance) |  | X |

Responsibilities Continues - Facility Isolation

JPS shall disconnect and confirmed prior to the start of demolition for all incoming utilities or coordinated for inspection after disconnection of all service to the plants in accordance with OSHA standard 29 CFR 1926.850(c)

JPS shall, in accordance with OSHA standard 29 CFR 1926.850(c), ensure: “All electric, gas, water, steam, sewer, and other service lines shall be shut off, capped, or otherwise controlled, outside the building line before demolition work is started. In each case, any utility company which is involved shall be notified in advance.”

* Disused or redundant utility lines shall be shut off, capped or otherwise controlled before demolition work is started.
* Affected utility companies shall be notified in advance and shall perform disconnections. Consideration regarding allowable limits of impact forces and vibrations for utility lines should be coordinated with the utility company.
* The location of all affected overhead power sources shall be determined, as they can result in a hazardous condition during demolition. All workers shall be informed of the location of any existing or relocated utility service.

# RFP CALENDER

| **No.** | **Activity** | **End dates** | **Responsibility** |
| --- | --- | --- | --- |
| 1 | RFP invitations | 9.7.2025 | JPS |
| 2 | RFP receipt and intent to respond | 14.7.2025 | Bidders |
| 3 | RFP Pre-Proposal Conference / Site Visit | Based on request | JPS & Bidders |
| 4 | Questions about the document and RFP | 17.7.2025 | Bidders |
| 5 | Answers to Questions | 24.7.2025 | JPS |
| 6 | Response and submission to RFP  | 18.8.2025 | Bidders |

# GENERAL INSTRUCTIONS TO BIDDERS

## 14.1 Points of Contact (POC)

All communications and questions with JPS regarding the RFP must be directed to the following points of contact (POC).

Name: Ms. Jacqueline Melbourne

Address: Jamaica Public Service Company Ltd

 113 Washington Boulevard

 Kingston 20, Jamaica WI

 Email: jclarke@jpsco.com

## 14.2 Communication Regarding the RFP

1. Unauthorized communications concerning this RFP with other company employees, executives or contractors may result in immediate disqualification.

1. All communication and questions should be submitted in writing, electronically to the POC. In order to ensure consistency in the information provided to the RFP Contractors, responses to questions received will be communicated to all participants without revealing the source of the inquiries.
2. Only written responses will be considered official and binding. JPS reserves the right, at its sole discretion, to determine appropriate and adequate responses to questions and request for clarification.
3. Bidders contact information shall be provided for RFP and thereafter contained within all correspondence containing questions and clarifications arising.

Requirements include:

1. Company’s name, company address and phone number, contact person, email address, position

ii. References to specific points within the RFP using section number as reference

iii. Clear and concise questions.

## 14.3 RFP Amendment and Cancellation

At any time prior to the deadline for submission of proposals JPS, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by amendment.

The amendment will be done in writing to all prospective Bidders who have received the Bidding Documents, and will be binding on them.

In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, JPS may, at its discretion, extend the deadline for the submission of bids.

JPS reserves the unilateral right to cancel or reissue the RFP at its sole discretion. Bidders will respond to the final written RFP and any exhibits, attachments and amendments.

## 14.4 Confidentiality of Data

The Bidder should recognize that JPS operates in a sensitive business environment and, for that reason the Bidder must treat the materials and data provided by JPS as confidential. The successful Bidder may be required to agree to and execute the confidentiality agreement.

## 14.5 Written Clarification

JPS reserves the right, at its sole discretion, to request clarifications of any Proposal or to conduct discussions for the purpose of clarification with any or all contractors. The purpose of any such discussions will be to ensure full understanding of the proposal. Discussions will be limited to specific sections of the proposal identified by JPS and, if held, will be after initial evaluation of the Proposal.

If clarifications are made as a result of such discussion, the contractor will submit such clarifications electronically.

Refusal to respond to JPS request for clarifications may be considered non-responsive and be used as grounds for rejection of the Proposal.

## 14.6 Oral Clarification

If requested, the vendor will make an oral presentation to the Proposal Evaluation Team and other designated Company representatives. All expenses for the presentation will be borne by the vendor.

Late RFP Response:

Any RFP Response received by the Company after the deadline for submission of RFP Responses prescribed by the Company will be rejected and/or returned unopened to the RFP Response Contractors.

## 14.7 Bid Walkthrough / Site Visit

The contractor must attend a bid walkthrough in order for their bids to be accepted. No bids will be accepted from contractors that did not attend a scheduled walkthrough. JPS will provide adequate notification to contractors of the date, time and location of the walkthrough.

## 14.8 Period of Validity of RFP Responses

 RFP Responses shall remain valid for 90 days after the date of RFP Response opening prescribed by the JPS. A RFP Response valid for a shorter period may be rejected by the JPS as non-responsive.

##  14.9 RFP Responses Submission

##   **The deadline for submission of Bids is** August 18, 2025 @ 11:59 p.m.

 The company may at its discretion extend the deadline for the submission of bids by amending the Bidding documents in which case all rights and obligations of the Company and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

Only Electronic submissions will be accepted, using ShareFile by Citrix. All uploads will be confidential. Additional information on this software can be accessed by clicking the links below:

• Basic Client Guide https://citrix.sharefile.com/share/view/s1bff52f8d434781a

• Training (video) https://www.sharefile.com/support/training

RFP Activities are guided by the dates stated in the Calendar of Events highlighted in Section 11 of this RFP. Observing these dates,

1) A combined response to questions will be shared at the time specified in the RFP.

2) Respondents must confirm their intention to bid in order to be setup in JPS ShareFile folder

3) Access to individual vendor folders will be given 1 weeks before the bid closes to eliminate any issues for bid upload by RFP deadline.

4) Files must be accurately labelled/named. Commercial Information must be a separate file from your Technical Overview.

5) ShareFile Access will be removed when the bid closes.

# 15 RFP RESPONSE FORMAT

## 15.1 Technical Response

TECHNICAL PROPOSALS must include the following:

- A list of similar projects completed in the last five years

- Company Brochure

- Methodologies to execute the scope of works in section 2

- HSE Plan (Should include emergency plan)

- Transportation Plan for the transfer of equipment onsite, removal of waste, scrap metal and used equipment.

- Waste Management Plan

- Qualification of Contractor Team Members

- Schedule of Works Activities

- Other information in the contractor’s view that is fit for consideration

15.2 Commercial Proposals

 - Detailed Proposal outlining all the associated cost for the demolition works

 Cost for Purchase of the Scrap Metal

## 15.3 Proposed Withdrawal

The Bidders may modify or withdraw its proposal after submission, provided that written notice of the modification or withdrawal is received by the JPS prior to the deadline prescribed for submission of proposals.

To withdraw a proposal, the Bidders must submit a written request electronically or signed document by an authorized representative before the deadline for submitting proposals. After withdrawing a previously submitted proposal, the Bidders may submit another proposal at any time up to the deadline for submitting proposals.

## 15.4 Cost of Proposal Preparation

The Bidders shall bear all costs associated with preparing and submitting their RFP Response. JPS will not be responsible or liable for those costs, regardless of the conduct or outcome of the RFP Response process.

## 15.5 Proposal Rejection

Bidders must comply with all of the terms of this RFP. JPS may reject any proposal that does not comply with the terms, conditions, and characteristics of this RFP or the key criteria for selection as non-responsive.

JPS reserves the right, at its sole discretion, to reject any and all proposals or to cancel this RFP in its entirety and to accept a proposal other than the lowest price or proposal presented outside of this RFP that meets the company’s requirement.

JPS assumes no responsibility for delays caused by any mail/bearer delivery service.

## 15.6 Bidder’s Experience

Bidders shall provide necessary experience details to establish that the Bidder has capacity to undertake the demolition service. The bidder shall provide at least five (5) Demolition and Scrap-metal projects undertaken over the last fifteen (15) years. The information should include a brief description of the projects. The details shall include names of at least three references meeting the above criteria, awarded to the Bidder, which are in successful completed.

##  15.7 Bidder’s Financials

The Bidders shall be financially solvent to undertake the Project and shall have the financial ability to arrange Letter of Credit/Performance Security from Acceptable Credit Providers. This shall be evidenced by submission of audited financial statement/Annual Report of the Bidders for the last three (3) consecutive years and the credit lines enjoyed with the banks.

# 16. EVALUATION CRITERIA AND EXPERIENCE

The evaluation of the Proposal will be carried out for each technical proposal, taking into account (a) the contractor’s relevant experience for the assignment, (b) the quality of the methodology proposed, (c) the qualifications of the key staff proposed. (d) technical capability (e) Earnings for JPS (f) Payment Schedule to JPS (g) HSE Plan to undertake work activities.

## 17. Award Criteria

JPS will evaluate proposals using an internal scoring method that weighs various parameters to give the evaluation team insight into each proposal's strengths relative to JPS's needs. The JPS internal scoring method values the following proposal attributes (the Order of presentation here does not reflect priority).

|  |  |
| --- | --- |
| **Criteria** | **Score (%)** |
| Maximum Financial Earnings for JPS | 25 |
| Payment Terms | 10 |
| Contractor OHSE Plan | 15 |
| Experience of Key Personnel | 20 |
| Technical capability and Methodologies to execute works | 20 |
| Project Management | 10 |
|  | **100** |

## 18. RFP Response Currency

 Prices should be quoted in USD.

## 19. Award of Contract

JPS will email the successful RFP Response Contractor a written notification that its response has been accepted. It will also notify all unsuccessful RFP Response contractors.

# 20. **APPENDIX**

## 20.1 Hunts Bay Scrap Material and Used Equipment (Estimated Quantities)

See attached supporting document : HBPS estimated quantity of Scrap Metal

## 20.2 Hunts Bay Existing Facilities

 BOILER, B6

|  |
| --- |
| **BOILER** |
| Manufacturer | Foster Wheeler |
| Technology | Steam |
| Commission Date | 1976 |
| Serial Number | 08-1452 |
| Design Pressure | 1,525 psig |
| Hydrostatic Test Pressure | 2,288 psig |
| Final Steam Temperature (controlled at) | 955 ºF |
| Fuel Type | No. 6 Distillate (Bunker C)No. 2 Distillate (Diesel , start up) |
| Steam Flow | 640,000 lbs/hr |

 TURBINE, B6

|  |
| --- |
| **TURBINE** |
| Manufacturer | General Electric |
| Serial Number | 197621 |
| Steam Conditions | 1,250 psig at 950°F  |
| Exhaust Pressure | 2.5 in Hg at ABS |

 GENERATOR, B6

|  |
| --- |
| **GENERATOR** |
| Manufacturer | General Electric |
| Serial Number | 161X715 |
| Installed Capacity | 68.5 MW |
| Current MCR | 68.5 MW |
| Specifications | 2 Poles 3 Phase WYE Conn. |
| Gas Purity | 98% at 30 psig |
| Power Factor | 0.85 |

OLD HARBOUR PLANT DATA AND EQUIPMENT TO BE ADDED

## 20.3 Fuel Types

The following fuels are utilized / contained at the Hunts Bay Power Station:

No. 6 Fuel oil

No. 2 / Lubricating oil mixture

No. 2 / No. 6 Fuel oil mixture

Transformer oil

Waste Oil

## 20.4 Site Layout Plan – B6

See attached Site Layout Plan

## 20.5 Hunts Bay B6 and Old Harbour Power Plant Unit Scrap Material and Used Equipment (Estimated Quantities)

See attached supporting document: HBPS estimated quantity of Scrap Metal.

**REQUEST FOR PROPOSAL(RFP)**

**JPS POWER PLANT DECOMMISSIONING**

**GENERAL INFORMATION**

Name of Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Key Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Numbers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_